

THINKSOFT GLOBAL SERVICES LIMITED

Regd.Off: 6A, Sixth Floor, Prince Infocity II, 283/3 & 283/4, Rajiv Gandhi Salai (OMR), Kandanchavadi, Chennai - 600096

Procedure and instructions for e-voting in the 16th Annual General Meeting of Thinksoft Global services limited.

The procedure and instructions for e-voting are as follows:

- i) To use the following URL for e-voting: <https://evoting.karvy.com>
 - ii) Enter the login credentials i.e., user-id & password
 - a. In case a Member receives an email [for members whose email IDs are registered with the Company/Depository Participants(s)]: your folio/DP Client ID will be your User-ID. Your unique password is forwarded via email along with the notice.
 - b. In case a Member receives physical copy of the Notice of AGM [for members whose email IDs are not registered with the Company/Depository Participants(s) or requesting physical copy]: User ID and Password shall be as mentioned in the Identification Form sent along with the notice.
 - iii) After entering the details appropriately, Click on LOGIN.
 - iv) Members holding shares in Demat/Physical form will now reach Password Change menu wherein they are required to mandatorily change their login password in the new password field. The new password has to be minimum eight characters consisting of at least one upper case (A-Z) one lower case (a-z), one numeric value (0-9) and one special character. System will prompt you to change your password and update any contact details like mobile #, email ID etc on first login. You may also enter the Secret Question and answer of your choice to retrieve your password in case you forget it. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
 - v) You need to login again with the new credentials.
 - vi) On successful login, system will prompt to select the 'Event' i.e., 'Thinksoft Global Services Limited'.
 - vii) If you are holding shares in Demat form and had logged on to "<https://evoting.karvy.com>" and casted your vote earlier for any company, then your exiting login id and password are to be used.
 - viii) On the voting page, the number of shares as held by the shareholder as on the Cut –off Date will appear. If you desire to cast all the votes assenting/dissenting to the Resolution then enter all shares and click "FOR" / "AGAINST" as the case may be. Your eligible votes need not to be cast in the same manner. You may partially enter any number in "FOR" and partially in "AGAINST" but the total number in 'FOR/AGAINST' taken together should not exceed your total shareholding as mentioned hereinabove. You may also choose the option "ABSTAIN" in case you wish to abstain from voting. If you do not indicate either "FOR" or "AGAINST" it will be treated as "ABSTAIN" and the shares held will not be counted under either head.
 - ix) Shareholders holding multiple folios/demat account shall choose the voting process separately for each folios/demat account.
 - x) Cast your vote by selecting an appropriate option and click on "SUBMIT". A confirmation box will be displayed. Click "OK" to confirm else "CANCEL" to modify. Once you 'CONFIRM' your vote on the resolution, you will not be allowed to modify your vote. During the voting period, shareholders can login any number of times till they have voted on the resolution.
 - xi) Institutional Shareholders (i.e. other than individuals, HUF, NRI, etc.) are required to send scanned copy (pdf/jpg format) of the relevant Board Resolution/Authority letter etc. together with the attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer through e-mail alagar@geniconsolutions.com
 - xii) Once you have cast your vote on a resolution you will not be allowed to modify it subsequently.
 - xiii) The portal will remain open for voting from 10.00 a.m. on July 18, 2014 to 5.00 p.m. on July 20, 2014 (both days inclusive).
 - xiv) The Company is providing to the Members facility to cast their vote by electronic means. Shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date, June 20, 2014 and not casting their vote electronically, shall be allowed to cast their vote at the Annual General Meeting.
 - xv) In case of any queries you may refer to the Frequently Asked Questions (FAQa) for shareholders and e-voting User Manual for shareholders available at the download section of <https://evoting.karvy.com> or contact Mr.Varghese P A of Karvy Computershare Private Limited at 040 44655000 or at 1800 345 4001 (toll free).
 - xvi) The results of the e-voting will be announced by the Company in its website and also be informed to stock exchanges.
- II. Mr. M. Alagar, of M. Alagar & Associates, Company Secretaries, (Membership No. FCS: 7488) (Address : No,34, 1st Floor, Padmanabhan Street, T.Nagar, Chennai-600017) has been appointed as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.
- III. The Scrutinizer shall within a period not exceeding three (3) working days from the conclusion of the e-voting period unblock the votes in the presence of at least two (2) witnesses not in the employment of the Company and make a Scrutinizer's Report of the votes cast in favour or against, if any, forthwith to the Chairman of the Company.